

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on May 24, 2023 at the Catholic Education Center.

PRESENT:	Trustees:	Paula Del Guidice Elizabeth King t/c Colleen Landers Denis Lincez Steve Malciw Fred Salvador Glenn Sheculski Stan Skalecki
	Student Trustee:	Nil
	Administration:	Tricia Stefanic Weltz, Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Keld Scott, Superintendent of Business
	Staff:	Michele Mahaffy, Executive Assistant and Recorder
	Regrets:	Martin Drainville, Trustee Elena Lionello, Student Trustee
	Guests:	Nil

A CALL TO ORDER

Opening Prayer

Chair Sheculski acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation located in Treaty 9 and acknowledged that others were joining us from additional treaty territories of the Cree, Ojibway, Algonquin, and the Metis. The opening prayer was recited.

B ROLL CALL

Motion

MOVED BY: F. Salvador
SECONDED BY: P. Del Guidice

Resolution 23-50

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Martin Drainville and Elena Lionello

C DECLARATION OF CONFLICT OF INTEREST – Nil

D APPROVAL OF AGENDA

****Add item under H.2.11 Chair/Trustees, Re: OCSTA Northern Advisory Committee**

Motion

MOVED BY: S. Skalecki
SECONDED BY: C. Landers

Resolution 23-51

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as amended.

Carried

E **APPROVAL OF MINUTES**

Motion

MOVED BY: S. Malciw
SECONDED BY: D. Lincez

Resolution 23-52

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – April 19, 2023

Carried

F **DELEGATIONS** – Nil

G **POLICY**

G.1 C-2 Communication with the Public

Motion

MOVED BY: F. Salvador
SECONDED BY: S. Malciw

Resolution 23-53

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *C-2 Communication with the Public* at first reading.

Carried

G.2 C-4 Distribution and Posting of Materials

Motion

MOVED BY: D. Lincez
SECONDED BY: C. Landers

Resolution 23-54

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *C-4 Distribution and Posting of Materials* at first reading.

Carried

G.3 E-7 Delegation of Authority

Motion

MOVED BY: S. Skalecki
SECONDED BY: G. Sheculski

Resolution 23-55

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-7 Delegation of Authority* at first reading.

Carried

G.4 E-19 Educational Excursions

Motion

MOVED BY: D. Lincez
SECONDED BY: G. Sheculski

Resolution 23-56

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-19 Educational Excursions* at first reading.

Carried

G.5 T-16 Policy Development and Approval

Motion

MOVED BY: C. Landers
SECONDED BY: S. Malciw

Resolution 23-57

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-16 Policy Development and Approval* at first reading.

Carried

H PRESENTATIONS AND REPORTS

H.1 Presentations

H.1.1 School of the Month – Tricia Stefanic Weltz, Director of Education

Director Weltz shared this month's submission from Pope Francis Elementary School in Timmins. A slideshow presentation, including video clips, provided information on a joint school/Porcupine Health Unit initiative called P.A.L.S., *Playground Activity Leaders in School*. This program is a child leadership initiative developed to help reduce bullying through physical activity. Video clips included children being led in various activities by student leaders, as well as, interviews with each student leader on a number of items. The Chair thanked the school for their submission and initiative to participate in such a program.

H.1.2 IGNITE Leadership Program – Jennifer Dunkley, Superintendent of Education

Superintendent Dunkley shared a slideshow presentation on IGNITE, a new internal leadership program developed in partnership with Tamara Nugent. Five NCDSB teachers took part in the initial program. Superintendent Dunkley shared a program overview, participant feedback and a resolve to continue the program and plan next steps. Trustees engaged in a question and answer period with the presenter. The Chair thanked the presenter and praised the collaborative efforts of developing this program.

H.1.3 Budget Estimates – Keld Scott, Superintendent of Finance

Superintendent Scott noted an error in the title of column 7. It should read "2023-24 Budget". He continued by reviewing highlights of the *2023/24 Budget Estimates* report and *Budget Estimates 2023-2024 Variance Explanations* document that were included in the *Board Package* distributed to the Board last week. He recommended approval of the budget estimates when the motion is brought forward. Trustees engaged in a short question and answer period with the presenter and thanked him for his clear and detailed documents and variance explanations. There was agreement amongst trustees to bring the motion forward during section *I Motions* this evening.

H.2 Reports

H.2.1 Student Trustee – Monthly Student Report, Elena Lionello

M. Mahaffy shared E. Lionello's monthly student report which included a voice-over by Elena in her absence. The presentation included the following:

- School Activities: Catholic Education Week, Mental Health Week, Europe Trip, Skills Ontario Trip, and Knights in Lights
- Sports: Soccer and Track and Field
- Student Trustee events: OCSTA AGM an ICE Symposium

H.2.2 Audit Committee – Nil

H.2.3 Indigenous Advisory Committee – Nil

H.2.4 Special Education Advisory Committee

Trustee Landers reported on the May 24, 2023 SEAC Committee meeting and referred trustees to the April 19, 2023 minutes included in the *Board Package*.

H.2.5 Supervised Alternative Learning – Nil

H.2.6 Student Discipline – Chair Sheculski reviewed general information regarding the April 26, 2023 expulsion hearing. He shared that an expulsion from all schools of the board was issued by the committee.

H.2.7 Transportation Committee - Nil

H.2.8 Program

H.2.8.1 - Graduation and Celebration of Excellence, Jennifer Dunkley, Superintendent of Education

Superintendent Dunkley referred to, presented, and explained this year's schedule of school celebrations and the OHS Grade 12 graduation. She noted some changes to the high school graduation awards process and invited trustees to attend any celebrations in their areas.

The Chair thanked the presenter and requested trustees direct their wish to attend any of the events to the Director's Office.

H.2.9 Business – Keld Scott, Superintendent of Business

H.2.8.1 Personnel Report

Superintendent Scott referred to the personnel report included in the *Board Package*. An error was noted in the hired section noting the title should read "Non-Union". The report included two new hires, one resignation, four retirements and one request for a leave of absence.

Superintendent Dunkley recognized retired custodian Cecile Proulx. Her smile and kindness will be missed and she was wished all the best in her retirement.

Also recognized by Superintendent Dunkley was Léa Luxton, administrative assistant at O'Gorman High School, who is retiring in August. J. Dunkley read a letter from Léa who is thankful for the opportunities to have met and worked with amazing staff and students throughout her many years with the Board. On behalf of the Board and all staff and students, J. Dunkley thanked Léa for her years of dedicated service and wished her all the best in her retirement.

Superintendent Brumwell recognized retiring teacher Shelly Daley. Although only having worked a few years with NCDSB, Shelly is retiring from a 30-year teaching career. On behalf of the Board, D. Brumwell wished Shelly all the best in her retirement.

H.2.10 Director of Education – Nil

H.2.11 Chair/Trustees

H.2.11.1 AGM Learning Highlights

The Chair requested trustees share a few key points about the learning sessions they attended at the OCSTA AGM in April. Trustees shared their learning in the following sessions:

- Created in God's Image: Upholding the Dignity of All;
- Ontario College of Teachers: Standards of Practice Overview;
- Trustee Communications; and,
- The Business Seminar

The Chair shared a few items as well, including the dates and possible locations of next year's AGM.

H.2.11.2 OCSTA Northern Advisory Committee

Chair Sheculski addressed the recent letter received from the regional representative of the OCSTA Northern Advisory Committee. Each board is asked to prepare a short report on local issues and concerns to be presented at the September regional meeting. Staff will prepare the report and deliver it the Chair of the Board.

I MOTIONS

I.1 Executive Compensation

MOVED BY: C. Landers
SECONDED BY: S. Skalecki

Resolution 23-58

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve a one-time adjustment to the salaries of the executive team in accordance with their experience level as per the 2017 Mercer Framework-Level 1, retroactive to September 1, 2022 which will right-size the Board's organizational compensation structure.

Carried

I.2 Budget Estimates 2023-2024

MOVED BY: F. Salvador
SECONDED BY: P. Del Guidice

Resolution 23-59

BE IT RESOLVED THAT BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the budget estimates for the 2023-2024 school year in the amount of forty-nine million, one hundred forty-eight thousand, seven hundred and nine dollars (\$49,148,709.00), pending Ministry of Education approval.

Carried

J COMMITTEE OF THE WHOLE

Motion

MOVED BY: S. Malciw
SECONDED BY: E. King

Resolution 23-60

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

K UNFINISHED BUSINESS – Nil

L CORRESPONDENCE – Nil

M NEW BUSINESS - Nil

N INFORMATION – Nil

O FUTURE MEETINGS

Regular Board Meeting – June 14, 2023 at 4:45 p.m.

P ADJOURNMENT

Motion

MOVED BY: S. Skalecki

Resolution 23-61

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:39 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer